



Job Title: Registered Practical Nurse

Competition File Number: #2025.01.01-RPN, FT

Department: Nursing

Reports to: Director of Care

Job Type: Full-time Temporary (12-month maternity leave)

Employment Type: Temporary Vacancy

Number of positions: 1

Hours of Work: 80.5 bi-weekly

Location: Providence Village, 1200 Princess Street, Kingston ON

Compensation: \$31.46 – \$35.36/hour (2025), plus comprehensive benefit package

Closing date: Posted until filled

Opening Statement

Providence Village is situated on the traditional homeland of the Anishinaabe, the Haudenosaunee and the Huron-Wendat. We thank these nations for their care and stewardship of these lands on which we are grateful to be able to live, learn and play.

We are a charitable organization that is building a dynamic community hub at 1200 Princess Street in Kingston, Ontario, bringing together diverse partner organizations to provide compassionate care and support services for vulnerable populations.

Providence Village is an independent not-for-profit organization; we are not affiliated with Providence Care or Providence Manor. The Nursing Department provides care to Sisters in residence at the Motherhouse.

Position Summary

Under the direction of the Director of Care, the Registered Practical Nurse (RPN) plays a vital role in providing holistic and compassionate care to the Sisters of Providence of St. Vincent de Paul residing in Providence Motherhouse. As a team leader within an interdisciplinary team, the RPN will develop and implement individualized care plans, administer medications, and actively participate in care conferences. The RPN will champion health and safety standards, facilitate conflict resolution, and eagerly embrace new learning opportunities. This position is ideal for a dynamic and dedicated professional who values teamwork and communication.

At Providence Village, we celebrate the unique qualities, perspectives and experiences that each team member brings. As we grow, we are dedicated to creating an environment where everyone feels valued, respected and empowered to contribute their

skills and ideas. We encourage applications from candidates of all backgrounds, identities and experiences. We believe that an equitable workplace fosters innovation, collaboration and success.

What We Offer

We offer unique and fulfilling employment opportunities for health-care professionals who will provide professional nursing care to the retired Sisters of Providence of St. Vincent de Paul, Congregation of Notre Dame, and Religious Hospitallers of St. Joseph. Situated within Providence Motherhouse, our small, independent care home focuses on specialized care, including long-term, dementia and palliative care.

Qualifications and Competencies

- One year of professional nursing experience; Geriatric and/or rehabilitation setting preferred; Palliative care experience an asset but not required
- Demonstrated ability to complete all tasks related to the safe and accurate administration and delivery of medications and treatments to Sisters while maintaining complete and accurate applicable documentation
- Current CPR and First Aid
- Proof of Immunization as per the Providence Village's Communicable Disease and Vaccination Screening Policy
- Vulnerable Sector Check, level 3 (copies will not be accepted)
- Ability to work well as a part of a team, and lead the team when directed to do so by the Director of Care

Closing Statement

Interested candidates should apply by submitting a cover letter and resume (PDF format) to HR@providence.ca indicating competition file #2025.01.01-RPN, FT in the email subject line. Positions will remain posted until filled. Your resume must demonstrate how you meet position requirements. We thank all interested applicants, however, only those selected for an interview will be contacted.

Please inform us of any accommodations so we can ensure a barrier-free recruitment experience. Accommodations are available in accordance with the Ontario Human Rights Code (OHRC) and Accessibility for Ontarians with Disabilities Act (AODA) at any stage in the recruitment process. Please email us at HR@providence.ca for additional information.