



Providence Village Board of Directors Position

About Us

Providence Village Inc. is an independent not-for-profit charitable corporation that is building a welcoming community where partners provide complementary care and services to support the health and wellness needs of people living in Kingston, Frontenac, Lennox and Addington. Providence Village also supports the retirement living and care of the Sisters in residence at Providence Motherhouse. Learn more at providencevillage.ca.

Position Summary

We are looking for community members who are interested in joining our volunteer governance Board of Directors, which is responsible for the strategic direction and financial oversight of Providence Village, as well as mission stewardship and ensuring that the Village carries forward the legacy of our founders, the Sisters of Providence of St. Vincent de Paul.

The strength of the Providence Village Board comes from the diverse skills and experience of its members. At this time, we're especially interested in talking to candidates with expertise in accounting and finance, health care administration, real estate development and property management, and information technology. We welcome Directors of all faith or spiritual traditions and encourage applications from candidates of all backgrounds, identities and life experiences.

What You Bring

- Alignment with our mission, vision and values
- Passion for community development; interest in helping bring the Providence Village vision to life
- Strong governance leadership, strategic thinking and decision-making skills
- Previous Board experience is an asset

Board and Director Roles and Responsibilities

- Oversight of the President & CEO and organizational performance
- Financial oversight and risk management
- Safeguard the Village's brand, reputation, and values
- Meet all legal and fiduciary responsibilities
- Govern in alignment with the mission, vision, and values
- Support the continued expression of the Village's Catholic mission
- Individual Directors are expected to prepare for, attend, and participate in Board meetings in person; participate in Board development and formation opportunities; and



serve on at least one (1) committee (current committees include Finance, Governance and Nominations)

Length of Term: Three-year (3) term; eligible for two (2) reappointments, to serve a maximum of nine (9) years.

Meetings and Time Commitment

The Board of Directors meets monthly at Providence Village on the second Monday of the month for 3 hours; directors also attend regular committee meetings. The overall time commitment is approximately 5-8 hours per month for Board meetings and work.

Learn more about Providence Village and the Board of Directors at providencevillage.ca.

How to Apply

Interested candidates are asked to please submit a resume and letter of interest (PDF format) in confidence to Providence Village's Executive Coordinator, Tisha Card, at Tisha.Card@providence.ca indicating **'Providence Village Board of Directors Application'** in the subject line.

Providence Village is committed to a barrier-free recruitment experience. Please let us know if you require accommodation at any stage. Accommodation is available under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA). We celebrate the unique qualities, perspectives and experiences of all Providence Village team members and volunteers.