



Position Title: Student Buildings and Grounds Maintenance Worker

Competition File # 2026.03.25_SS_ Maintenance

Department: Facilities

Reports to: Facilities Supervisor

Job Type: Temporary Full-time (Summer)

Location: Providence Village, 1200 Princess Street, Kingston ON

Number of Positions: 1 student full-time position

Compensation: \$17.60

Work schedule: start May through Aug, Monday – Friday

Closing Date: When filled or April 17, 2026

Student Buildings and Grounds Maintenance Worker

Position Summary

Under supervision, the 'Buildings and Grounds Maintenance Worker' will assist our trades in performing a variety of tasks to maintain our buildings, grounds and facilities to a high standard and perform other work as assigned. To accomplish these tasks the candidate must be able to take direction well, and work as part of a team.

About Us

Providence Village is an independent not-for-profit charitable organization that is building a community hub. Providence Village supports the retirement living and care of the Sisters in residence, and is developing the buildings and grounds to realize the vision of a neighbourhood of people helping people.

Providence Village is both a home and a welcoming community where our partners provide complementary care and services to support the health and wellness needs of people living in Kingston, Frontenac, Lennox and Addington.

What We Offer

At Providence Village, you'll be part of a mission-driven workplace where your work makes a meaningful impact in our community. Our values of compassion, integrity, inclusion, stewardship and collaboration guide everything we do, from establishing partnerships to developing employees.

- We believe that an equitable workplace fosters innovation, collaboration and success.
- We are located in a beautiful historic property in Kingston, Ontario with accessible green spaces.
- Our team is committed to driving positive change in the community we serve

Working Conditions

All positions are in-person, working at our location at 1200 Princess Street in Kingston, Ontario. Providence Village includes retirement and long-term-care residences. To protect the health and wellness of our residents and staff, all employees must be fully vaccinated against communicable diseases as outlined in the Canadian Immunization Guide.



Responsibilities:

- Cut grass, rake and water lawns.
- Maintain flower beds; trim shrubs and trees.
- Assist trades in building maintenance tasks.
- Move tables and chairs for event set-ups and office moves.
- Move equipment and materials between buildings.
- Follow all health & safety regulations including wearing appropriate protective equipment.
- Maintain tools and equipment.
- Perform other duties as assigned

Qualifications and Experience:

- Previous landscaping/grounds maintenance an asset.
- Ability to take direction well and work in a team environment.
- Ability to lift and work in diverse weather conditions i.e. wet and/or humid conditions; hot or cold weather.
- Possess own steel-toed safety boots.
- Acceptable CPIC.
- Full Covid-19 Vaccination Required.
- Satisfactory References.

How to apply

Interested candidates should submit a cover letter and resume (PDF format) to careers@providencevillage.ca by **4 pm** on **April 17, 2026** indicating the competition file number **# 2026.03.25_ SS_ Maintenance**. Please inform us of any accommodations so we can ensure a barrier-free recruitment experience. Accommodations are available in accordance with the Ontario Human Rights Code and Accessibility for Ontarians with Disabilities Act at any stage in the recruitment process.

We celebrate the unique qualities, perspectives and experiences of each team member. As Providence Village grows, we are committed to cultivating an environment where everyone feels valued, respected and empowered to contribute their skills and ideas. We encourage applications from candidates of all backgrounds, identities and life experiences. We believe that an equitable workplace fosters innovation, collaboration and success.

We thank all interested applicants, however only those selected for an interview will be contacted